

AGENDA

Meeting: CHIPPENHAM AREA BOARD
Place: Wiltshire Council Monkton Park Office, Chippenham, SN15 1ER
Date: Monday 9 January 2012
Time: 6.30 pm

Including the Parishes of Biddestone, Castle Combe, Chippenham Without, Chippenham, Christian Malford, Grittleton, Hullavington, Kington Langley, Kington St Michael, Langley Burrell, Nettleton, North Wraxall, Seagry, Stanton St Quintin, Sutton Benger and Yatton Keynell

The Area Board welcomes and invites contributions from members of the public. The chairman will try to ensure that everyone who wishes to speak will have the opportunity to do so.

If you have any requirements that would make your attendance at the meeting easier, please contact your Democratic Services Officer.

Refreshments and networking opportunities will be available from 6:00pm.

Please direct any enquiries on this Agenda to Penny Bell, on 01249 706613 or email penny.bell@wiltshire.gov.uk or Victoria Welsh (Chippenham Community Area Manager), direct line 01249 706446 or (email) victoria.welsh@wiltshire.gov.uk

All the papers connected with this meeting are available on the Council's website at www.wiltshire.gov.uk

Press enquiries to Communications on direct lines (01225) 713114 / 713115.

Wiltshire Councillors

Desna Allen – Queens & Sheldon (Chairman)	Peter Hutton – Cepen Park & Derriards
Chris Caswill – Monkton	Mark Packard – Pewsham (Vice Chair)
Paul Darby – Hardenhuish	Nina Phillips – Cepen Park & Redlands
Bill Douglas – Hardens & England	Judy Rooke – Lowden & Rowden
Howard Greenman - Kington	Jane Scott OBE– By Brook

Items to be considered	Time
<p>1. Chairman's Welcome and Introductions</p>	6.30pm
<p>2. Apologies</p>	
<p>3. Minutes (<i>Pages 3 - 16</i>)</p> <p>i. To approve the minutes of the meeting held on Monday 14 November 2011.</p> <p>ii. Actions from the previous meeting.</p>	
<p>4. Declarations of Interest</p> <p>Councillors are requested to declare any personal or prejudicial interests, or dispensations granted by the Standards Committee</p>	6.35pm
<p>5. Chairman's Announcements (<i>Pages 17 - 26</i>)</p> <p>To include the following:</p> <p>i. Do You Have The X Factor?</p> <p>ii. Youth Advisory Group Pilots</p> <p>iii. Chippenham Area Board – Community Awards</p> <p>iv. 'Have a Go' – Skills Taster Sessions</p> <p>v. Youth Participatory Budgeting.</p>	
<p>6. Skate Park Report and Recommendations (<i>Pages 27 - 38</i>)</p> <p>To receive a report from the Skate Park Task Group and to consider any associated recommendations from the Group.</p>	6.40pm
<p>7. Fortnightly Waste Collection Service</p> <p>To receive a presentation on the new fortnightly waste and recycling collection services.</p>	7.00pm
<p>8. Focus on Youth Issues</p> <p>An interactive session will take place focussing on youth alienation and unemployment in the Chippenham Community Area. The themes for this session will include:</p> <ul style="list-style-type: none"> • Youth employment and opportunities • Youth education • The present and future of young people in Chippenham Community Area. <p>The desired outcomes for the session include:</p>	7.15pm

- A better understanding of the main issues
- What services are available to help address the issues?
- What can the Area Board and its partners do to help?
- What should be avoided to prevent the main issues from worsening?

9. **Funding** (*Pages 39 - 50*)

8.15pm

i. Community Area Grants

To consider the following applications to the Community Area Grants Scheme 2011/12:

- a) Littleton Drew Parochial Church Council - £5,000 requested to “Bringing All Saints back to the heart of the Community”, conditional upon the balance of funding being in place.
- b) Wiltshire Music Centre - £2,196 requested for “Anthem for a Child” project, conditional upon the balance of funding being in place.

Grants application packs for the Community Area Grants Scheme are available from the Community Area Manager or electronically at:

www.wiltshire.gov.uk/areaboardscommunity_grantsscheme.htm .

ii. Chippenham & Villages Area Partnership – Core Funding

To receive a report from the Community Partnership Development Officer.

10. **Town, Parish and Partner Updates** (*Pages 51 - 70*)

8.25pm

To note the written reports and receive updates from any partners who wish to contribute:

- i. Wiltshire Police
- ii. Wiltshire Fire and Rescue Service
- iii. NHS Wiltshire
- iv. Parish and Town Councils
- v. Chippenham and Villages Area Partnership (ChAP)
- vi. Chippenham Vision Board
- vii. Chippenham Shadow Community Operations Board
- viii. Community Area Young People’s Issues Group (CAYPIG)
- ix. Youth Strategy Update
- x. Lyneham Steering Group
- xi. Chippenham Partnership of Schools.

11. **Area Board Priorities Update**

8.40pm

To receive updates on the Area Board's Priorities, as follows:

- i. Road Safety – Lead Councillor: Bill Douglas
- ii. Skate Park – Lead Councillor: Paul Darby
- iii. Health and Wellbeing – Lead Councillor: Peter Hutton
- iv. Night Time Economy – Lead Councillor: Peter Hutton
- v. Employment – Lead Partner: Chippenham Vision.

12. **Evaluation and Close** (*Pages 71 - 72*)

9:00pm

The Chairman will invite any remaining questions from the floor.

The Forward Plan, indicating provisional forthcoming agenda items, is attached for information.

The next agenda planning meeting will take place on Wednesday 1 February 2012, at 10am in Monkton Park office. Any parish or town council representative wishing to attend should contact Victoria Welsh, Community Area Manager.

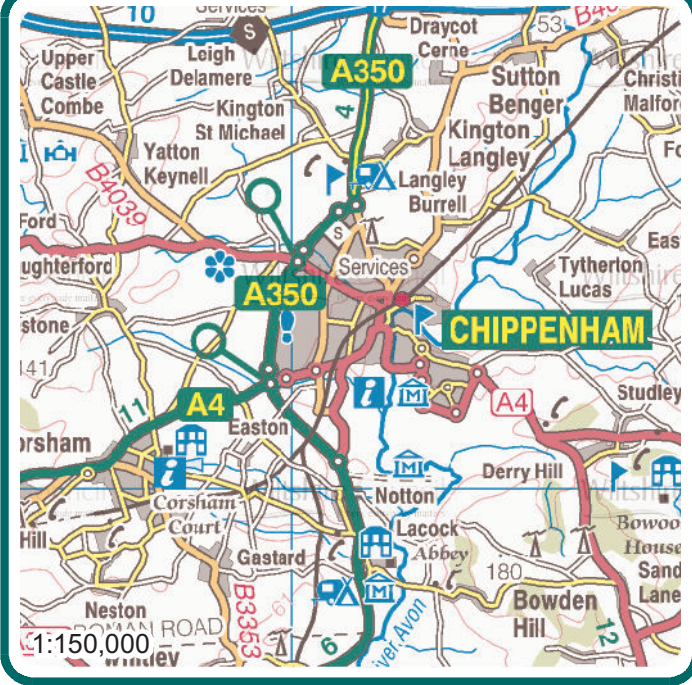
Future Meeting Dates

Monday 5 March 2012

6.30 pm for 7.00 pm
Neeld Hall

Monday 30 April 2012

6.30pm for 7.00pm
Abbeyfield School



Wiltshire Council
Monkton Park
Chippenham
SN15 1ER



MINUTES

Meeting: CHIPPENHAM AREA BOARD
Place: The Sixth Form Centre, Sheldon School, Chippenham, SN14 6HJ
Date: 14 November 2011
Start Time: 7.00 pm
Finish Time: 9.45 pm

Please direct any enquiries on these minutes to:

Penny Bell (Democratic Services Officer), Tel: 01249 706613 or (e-mail) penny.bell@wiltshire.gov.uk

Papers available on the Council's website at www.wiltshire.gov.uk

In Attendance:

Wiltshire Councillors

Cllr Desna Allen (Chairman), Cllr Mark Packard (Vice Chairman), Cllr Chris Caswill, Cllr Bill Douglas, Cllr Howard Greenman, Cllr Peter Hutton, Cllr Nina Phillips, Cllr Judy Rooke and Cllr Jane Scott OBE

Cllr Lionel Grundy OBE (Cabinet Member for Children's Services)

Wiltshire Council Officers

Penny Bell, Democratic Services Officer
Victoria Welsh, Community Area Manager (Chippenham)
Parvis Khansari, Service Director for Strategic Services (Highways & Passenger Transport)

Town and Parish Councillors

Chippenham Town Council – Harry Purdon, Andy Phillips, Mary Fallon, Sue Wilthew (Clerk and Chief Executive)
Biddestone and Slaughterford Parish Council – Alison Butler, Rachel de Fossard
Chippenham Without Parish Council – Alex McCracken
Christian Malford Parish Council – K Bolter, Jo Fawcett, Ray Stockall
Hullavington Parish Council – Sharon Neal
Sutton Benger Parish Council – Derek Liddell

Partners

Wiltshire Police – Inspector Martin Schorah

Chippenham and Villages Area Partnership – Jane Clark, Julia Stacey

Chippenham Vision – Tim Martienssen

Youth Development Service – Richard Williams

Chippenham Schools – Judy Edwards

Total in attendance: 71

<u>Agenda Item No.</u>	<u>Summary of Issues Discussed and Decision</u>
1.	<p><u>Chairman's Welcome and Introductions</u></p> <p>The Chairman, Councillor Desna Allen, welcomed everyone to the meeting and introduced the councillors and officers present. The Chairman also thanked the Head Teacher of Sheldon School, Mr MacMahon, and the staff of Sheldon, for allowing the Area Board to use the school's facilities.</p>
2.	<p><u>Apologies</u></p> <p>Apologies for absence were received from Councillor Paul Darby, Andrew Noblet (Chippenham Town Council) and Maurice Dixon (Kington Langley Parish Council).</p>
3.	<p><u>Minutes</u></p> <p>a) <u>Minutes</u></p> <p><u>Decision</u> The minutes of the meeting held on Monday 12 September 2011 were agreed a correct record and signed by the Chairman.</p> <p>b) <u>Actions from previous minutes</u> The Chairman announced that, following the Area Board's recommendations to Cabinet regarding car parking charges in Chippenham, the Council had recently taken the decision to reduce the cost of the one-hour charge in Chippenham car parks from £1.10 to £1. The decision had also been taken to reduce the costs of standard season tickets by 20%.</p>
4.	<p><u>Declarations of Interest</u></p> <p>Councillor Peter Hutton declared a personal interest in Item 9b, being the grant bid from Relate Mid Wiltshire, as he was a governor of Frogwell School.</p> <p>Councillors Desna Allen, Mark Packard, Nina Phillips and Bill Douglas all declared prejudicial interests in Item 11, being the Community Asset Transfer application, as they were all members of Chippenham Town Council.</p> <p>Councillor Allen declared that she wished to exercise her right to speak to the application as a member of the public, and all councillors declared that they would leave the room for consideration of this item and would not vote.</p>
5.	<p><u>Chairman's Announcements</u></p> <p>Full details of the following Chairman's announcements had been distributed prior to the meeting:</p>

- 11 to 19 Commissioning Strategy – a short summary of the outcome of the consultation was circulated.
- Chippenham Area Board Community Awards – following the success of these awards, it was agreed to repeat the awards for another year. Nominations were now welcome for the 3 categories of individual, group and youth, and the awards would be made at the meeting on 30 April 2012. Further details were available on the Wiltshire Council website, or by contacting Victoria Welsh, Community Area Manager.
- Time Credits Project – full details of this project, which Wiltshire Council had been chosen to pilot, were circulated. The aim of the project was to encourage more people to get involved in their local community by rewarding time they give with time credits, which could then be redeemed in various ways.
- ‘What Matters to You?’ Household Survey – Wiltshire Council and its partners were carrying out this survey in order to understand the needs and priorities of local people. The survey was available in hard copy at the meeting, or online at www.wiltshire.gov.uk/whatmatterstoyou .

The Chairman made the following additional announcements:

- Community Area Transport Group – the next meeting of this group was scheduled for Monday 28 November.
- Petition – a petition had been received opposing the closure of the Olympiad on bank holidays. The Chairman received the petition on behalf of the Area Board and recommended that it be referred to the Cabinet member for Campus Development and Culture, and appropriate officers in Leisure Services.
Action: Petition to be referred to the Cabinet member and appropriate officers for a response to be provided, and the Area Board to be kept informed of the outcome.
- Hills Application, Lower Compton – the Chairman issued a reminder that a planning application for a recycling facility at Lower Compton was due to be considered by the Wiltshire Council Northern Area Planning Committee on Wednesday 23 November.
- 2012 – A Year of Celebration – the Chairman introduced Barbara Gray, Communications Officer, who gave a short presentation on the 2012 Olympic Games and the torch relay, and the various ways in which local communities could be involved in the celebrations. It had recently been announced that the torch would be passing through numerous communities across Wiltshire, including Chippenham, and it was hoped that local communities would come together to animate the route and showcase their local areas.

6.

Youth Funding - Participatory Budgeting

The Chairman announced that the Cabinet of Wiltshire Council had awarded Chippenham Area Board a budget of £12,028 specifically for the benefit of young people in the Community Area. In response to this, the Area Board had invited young people aged 11 to 19 to come forward with proposals for local projects.

The Chairman proposed that Chippenham Area Board awarded this funding using the 'Participatory Budgeting' model, in order to allow everybody present in the room to have a vote and decide which applications were successful.

Decision

Chippenham Area Board agreed to make the budget of £12,028 available for participatory budgeting.

Two applications for funding had been received, as follows:

- Creative Juice – the sum of £4,500 was requested to run a series of workshops and performances of art, dance and music.
- Splash Up – the sum of £2,150 to run a river-based project including raft-building, river crossing, fishing, kayaking, canoeing and a River Marden clear-up.
- A third application from 'Girls Group' was deferred.

The Chairman welcomed each of the groups to give a 5-minute presentation to outline their projects. Creative Juice performed a song that had been written by the group, and gave a verbal presentation, and Splash Up showed a DVD that had been made by the young people.

Following the presentations the Chairman welcomed everyone present in the room to vote in favour of the applications using the handheld voting system.

Decision

- i. **The sum of £4,500 was awarded to Creative Juice to run a series of workshops and performances are art, dance and music.**
- ii. **The sum of £2,150 was awarded to Splash Up for the river-based project.**

The Chairman congratulated both groups for their successful applications, and presented them with certificates.

A further participatory budgeting event would be held at the Area Board in March 2012 in order to allocate the remaining funds from the youth budget. Further information on the application process could be obtained from Victoria Welsh, Community Area Manager.

7.

Town, Parish and Partner Updates

Updates from partners were received as follows:

i. Wiltshire Police

The written report from Wiltshire Police was distributed at the meeting. Inspector Martin Schorah introduced himself as the new Area Inspector for Chippenham, Calne and Corsham.

Inspector Martin Schorah drew attention to the latest crime figures for Chippenham, which showed a decrease in crime across the area. Work was ongoing to maintain these results and to decrease crime levels further.

The Street Pastors scheme was now fully up and running, and the radios and high visibility jackets for door staff had also been implemented.

In response to concern regarding drugs activities at Birds Marsh, Inspector Schorah reported that a series of targeted, uniformed patrols had been carried out, and surveillance was an option if the problem persisted, although it was noted that the surveillance unit was in high demand and incidents had to be carefully prioritised.

ii. Wiltshire Fire and Rescue Service

The written report was noted and there was no further update.

iii. NHS Wiltshire

The written reports were noted and there were no further updates.

iv. Parish and Town Councils

The written reports from Castle Combe, Grittleton, Kington Langley, Kington St Michael and Christian Malford Parish Councils were noted. Further updates were received as follows:

Christian Malford Parish Council – the ongoing issues and problems associated with HGVs using the B4069 through the village were ongoing. The issue that was originally been logged with the Area Board had now been closed, but the Chairman provided reassurance that this meant that the issue had been passed on to another department of the Council to be handled.

Seagry Parish Council – an allotments meeting had been held and a tender accepted to replace the fencing. The Parish Council was pleased to report that it had not had to increase the parish precept to cover the costs associated with the allotments. The new parish hall should be up and running in time for next year's Jubilee.

Chippenham Town Council – notice was issued that the Town Council intended to bestow Freedom of Entry to the town on Thursday 19 January 2012 at approximately 11am. The Town Council aimed to keep any disruption to a minimum, but it was hoped that people would come out to support the event.

Biddestone & Slaughterford Parish Council – hazards were occurring as a result of Chinese lanterns being set off into the sky and it was requested that care was taken.

v. Chippenham and Villages Area Partnership (ChAP)

The inaugural meeting of the Parish Forums was due to be held soon, which would provide a voice for the rural parishes. Another recent focus was the proposed skate park, and ChAP had spent time at the River Festival carrying out a survey with regards to a preferred location. The secondary schools had also been surveyed.

It was also reported that ChAP was still in the process of pursuing charitable status.

vi. Chippenham Vision Board

The written report was noted. It was also reported that hundreds of jobs had been safeguarded after more than £3 million of government funding was secured in a bid to the government which was developed by Wiltshire Council working with local company DTR VMS.

The grant, which was part of an overall investment of £21million in Wiltshire from the regional growth fund (RGF), would safeguard 195 jobs and help secure around 800 more jobs in other companies which supply DTR VMS.

In response to a question, it was also noted that the Vision had produced a very details response to the Wiltshire Core Strategy consultation, which was available on the Vision website, and the next steps in the process were now awaited.

vii. Community Area Young People’s Issues Group (CAYPIG)

The written report was noted and it was reported that the CAYPIG was currently looking into economy and enterprise apprenticeships, and it was hoped to present more detail about this to a future meeting of the Area Board.

viii. Lyneham Steering Group

The RAF Lyneham site was now subject to the Defence Technical Change programme. The current site was due to close in December 2012, with a consultation period of 12 to 18 months. It was envisaged that the new operations at the site would be fully established by 2020.

	<p>ix. Children’s Parliament Congratulations were given to Judy Edwards, Manager of the Chippenham Partnership of Schools, for being awarded ‘runner up’ for the Children’s Parliaments’ Road Safety Campaign at the VCS awards.</p>
8.	<p><u>Area Board Priorities Update</u></p> <p>Updates were received as follows:</p> <p>i. Road Safety Councillor Bill Douglas reported the following:</p> <ul style="list-style-type: none"> • The final assessment of the A350 was awaited. • The Traffic and Highways department was currently assessing the ‘20 is Plenty’ scheme and the results would be available in the next 3 weeks. The matter would then be referred to the Cabinet Member for his consideration. • Following some minor incidents on Malmesbury Road in Chippenham, the speed limit of 30mph was to be extended to the A350 roundabout. The proposal had recently been advertised and was due for installation early in the New Year. • Village gateways/entryways were proving to be an effective way of reducing motorist speed when approaching villages and more parishes were encouraged to consider this approach. <p>ii. Skate Park The Chairman reported that a meeting of the Task Group would be held on 17 November and it was planned that the Task Group would be in a position to make a recommendation to the Area Board at its meeting in January.</p> <p>iii. Health and Wellbeing Councillor Peter Hutton reminded everyone of the event titled ‘A Senior Moment’ which would be taking place on Thursday 1 December in the Neeld Hall. The Deputy Leader and Cabinet member for Adult Care, Councillor John Thomson, was confirmed as a guest speaker, and it was hoped that as many people as possible would attend.</p> <p>Councillor Caswill reported that Area Boards were being encouraged to set up working groups in order to take on a more proactive role in local adult social care matters. Councillor Hutton stated that he looked forward to working with Councillor Caswill on the group, and a set of Terms of Reference would be drawn up for the Area Board’s consideration.</p> <p>iv. Night Time Economy Councillor Peter Hutton congratulated the Police and the partners of the Night Time Economy Group for the successful decreases in local crime figures. It was also reported that the new spray-art wall had been</p>

	<p>successfully launched and thanks were extended to all of the partners involved in this initiative.</p> <p>The first Chippenham Alive late-night shopping and entertainment event had been held in October, and the second event would take place on Friday 18 November in conjunction with the Christmas lights switch-on.</p> <p>Councillor Jane Scott was asked to present Inspector Martin Schorah with a certificate for achieving the VCS runner-up award for the Chippenham Night Time Economy group in recognition of the Door Radio project.</p> <p>v. Employment The recent study carried out by the Vision on employment land in Chippenham had been analysed and assessed in partnership with Roger Tym and Partners, and a number of recommendations had been made. A survey of empty shop units in Chippenham town centre had indicated that Chippenham was actually performing quite well in comparison with Wiltshire-wide and nation-wide statistics.</p>
9.	<p><u>Funding</u></p> <p>a) Community Area Grant Scheme The Area Board considered the following applications to the Community Area Grant Scheme 2011/12:</p> <p>i. <u>Kington St Michael Diamond Jubilee</u> The sum of £868 was requested to commemorate the Queen's Diamond Jubilee by giving all of the children in the parish a commemorative mug and planting an oak tree.</p> <p><u>Decision</u></p> <p>a) The Area Board rejected the application from Kington St Michael Diamond Jubilee.</p> <p>b) The Area Board agreed that it did not welcome similar applications relating to events for the Diamond Jubilee at this time.</p> <p><i>Reason: The Area Board felt that alternative funding options were available for this type of application, and agreed that it was not prudent to commit limited Area Board funds to this type of event.</i></p> <p>ii. <u>North Wiltshire Young Musicians</u> The sum of £1,269 was requested to set up an Intermediate Wind Band and a Boys Singing Group.</p>

	<p><u>Decision</u> The Area Board awarded the sum of £865 to the North Wiltshire Young Musicians, being half the amount applied for, conditional upon the balance of funding being in place.</p> <p><i>Reason: The application met the Community Area Grant Criteria 2011/12, however the Areas Board felt that the group held sufficient reserves to be able to make a larger contribution itself.</i></p> <p>iii. <u>Kington St Michael Parish Hall Committee</u> The sum of £5,000 was requested to install a permanent stone ramp to enable disabled access to the hall.</p> <p><u>Decision</u> The Area Board awarded the sum of £5,000 to Kington St Michael Parish Hall Committee, conditional upon planning and the balance of funding being in place.</p> <p><i>Reason: The application met the Community Area Grant Criteria 2011/12 and demonstrated a link to the Chippenham and Villages Community Plan.</i></p> <p>b) Performance Reward Grant Scheme (PRGS) The Area Board considered an application for residual PRGS funding, as follows:</p> <p>i. <u>Relate Mid Wiltshire</u> The sum of £8,158 was requested to create a new service to support vulnerable children and young people experiencing emotional distress.</p> <p><u>Decision</u> The Area Board awarded the sum of £8,158 to Relate Mid Wiltshire, conditional upon a funding contribution of £5,176 from participating schools.</p>
10.	<p><u>Shadow Community Operations Board</u></p> <p><u>Decision</u> The Area Board approved the membership of the Chippenham Shadow Community Operations Board.</p> <p><i>(Please see appendix 1 to these minutes for a list of the approved membership).</i></p>
11.	<p><u>Community Asset Transfer - Monkton Park, Chippenham</u></p> <p>The Chairman announced that a temporary Chairman would need to be elected for this item, as she and the three other councillors with prejudicial interests</p>

	<p>were required to leave the room.</p> <p><u>Decision</u> Councillor Howard Greenman was elected to the Chair and Councillor Desna Allen moved to the floor.</p> <p>The Chairman welcomed representations from the four councillors with prejudicial interests. Councillor Desna Allen exercised her right to make representations as a member of the public, and spoke in support of the application.</p> <p><i>Councillors Allen, Douglas, Packard and Phillips left the room.</i></p> <p>Discussion took place regarding the transfer of Monkton Park, and a couple of concerns were raised regarding the Town Council's abilities to manage the financial pressures and the guarantee that the land would always be used for the benefit of the local community in the future.</p> <p>The Town Council announced the intention to carry out further financial viability studies, if the application was approved by the Area Board.</p> <p>Councillor Chris Caswill proposed that the transfer should be accompanied by a condition that the land remained as public open space, and this was seconded by Councillor Judy Rooke. After consulting the Town Clerk, this was not supported by the majority of the Area Board, as it was felt that it would be inappropriate for the conditions of the transfer to be over-restrictive.</p> <p><u>Decision</u> The Area Board agreed to authorise the solicitor of the Council to execute all documentation needed to implement the transfer subject to the following conditions:</p> <ol style="list-style-type: none"> 1. The land is maintained for the benefit of the community and residents will be encouraged to enjoy the amenity. 2. The standard 'reverter' clause is included in the title, which will ensure that if the land stops being used for the benefit of the community, Wiltshire Council will have the option to repurchase the land for the sum of £1.
12.	<p><u>Visiting Cabinet Representative</u></p> <p>Councillor Lionel Grundy, Cabinet member for Children's Services, provided an outline of the current priorities within the department, which included:</p> <ul style="list-style-type: none"> • Young Peoples' Support Services – a strategy was being developed with Ofsted for the education of children permanently excluded from school. • Young Peoples Plan – the Council was working with young people to develop a plan that would address various issues including substance

	<p>misuse, obesity, disabilities and young people not in education, employment or training (NEET).</p> <ul style="list-style-type: none"> • 11 to 19 Commissioning Strategy – work on this Strategy was ongoing to make it more effective for young people to get employment or training, and to encourage volunteering. • Review of Disabled Children and Adults – the Council was successful at bidding for a Pathfinder Scheme bid to the Government. • A collaborative low-carbon project for schools. <p>During the question and answer session with Councillor Grundy, the following comments arose:</p> <ul style="list-style-type: none"> • Wiltshire Council’s latest Ofsted inspection had been passed satisfactorily and Wiltshire schools had achieved their best ever GCSE results this year. • Wiltshire Council had been put into special measures by Ofsted last April, but had already identified a number of improvements that were required when the unitary authority took over from the five previous authorities. Satisfactory progress was being made. • It was acknowledged that there were inadequacies of buildings for youth services, and the Council was currently talking to the Heads of Schools about this. The Bridge Centre in Chippenham was likely to go, and other provisions would be made. • The Council was working closely with a number of strategic partners to tackle problems such as drug misuse, including the Police, and everything was being done to try and such issues. • Some further points arose regarding drug misuse and also concern from some parents that not all children were receiving the services they required. The Chairman suggested that anyone with unanswered questions should email Councillor Grundy to enable him to respond in full directly. <p>The Chairman thanked Councillor Grundy for his contributions to the meeting.</p>
13.	<p><u>Evaluation and Close</u></p> <p>The Chairman thanked everyone for attending the meeting and announced that the next meeting of the Chippenham Area Board would take place on Monday 9 January 2012 at the Monkton Park offices.</p> <p>The next agenda planning meeting would take place on Wednesday 7 December 2011 at 10am at the Monkton Park offices. Any parish or town council representative interested in attending should contact the Community Area Manager or the Chairman.</p>
<p><u>Appendix 1 - Membership of Chippenham Shadow Community Operations Board</u></p>	

Chippenham Area Board

Shadow Community Operations Board Membership

Name	Organisation	Deputy	Representing	Notes
Mark Packard (Cllr)	Chippenham Area Board	Howard Greenman (Cllr)	Area Board	Already nominated at July Area Board meeting
Andy Phillips (Cllr)	Chippenham Town Council	Tbc (John Scragg?)	Town Council	
Lynn Evans	Head Kings Lodge School	Tbc	Education & Young People	
Ian Bridges	Patient Liaison Group	Mike Braun	User & Community Group	
Pauline Monaghan	The Rise Trust	Tbc	User & Community Group	
Nicholas Murry	CAVE	Tbc	User & Community Group	
Graham Stow	Rotary	Tbc	Wider community	
Julia Stacey	ChAP	Tbc	Parishes & wider community	Chippenham Area Board asked for a 9 th member
Andrew Foster	Campus & Operational Delivery Team	Tbc	Wiltshire Council	Non Executive member

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Chippenham Area Board – Monday 9 January 2012

Chairman's Announcements

DVD – Do you have the X Factor?

Has your town or parish struggled in the past to find councillors? When did you last have an election? Does your organisation need more volunteers?

Today, more than ever, we need good quality councillors and volunteers at all levels, who are ready and willing to engage with the community and make tough decisions.

The Councillor Development Group at Wiltshire Council has produced a DVD aimed at encouraging people to become more involved with democracy in their local area. This could be by standing as a unitary, town or parish councillor, campaigning on local issues, volunteering or attending meetings.

The DVD has been shown before the start of this meeting and a copy is available for all town and parish councils to take away. We hope that you will be able to use it to encourage people to take a more active part in local democracy in your area. Of course if anyone else could make use of a copy then please take one with you.

If you have any questions about the DVD or would like advice on how it can be used in your area then please contact Lynda Williams or Marie Todd.

Marie Todd
Area Board and Member
Support Manager
Wiltshire Council
01225 718036
Marie.todd@wiltshire.gov.uk

Lynda Williams
Workforce Development
Business Manager
Wiltshire Council
01225 713079
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Chippenham Area Board – Monday 9 January 2012

Chairman's Announcements

Youth Advisory Group Pilots

On 13 September 2011 Wiltshire Cabinet approved the Commissioning Strategy for 11 to 19 year olds. Cabinet also approved a Wiltshire Youth Work Offer.

An implementation group which includes Councillor representatives has been established.

Part of the Wiltshire Youth Work Offer will include the formation of Youth Advisory Groups in all community areas by June 2012. Initially, Youth Advisory Groups will be piloted in Malmesbury, Melksham, Southern Wiltshire and Sailsbury. The groups will play a key role in improving the co-ordination of positive activities for young people in local areas.

The groups will be set up in each local area, linked to Area Boards. Each Youth Advisory Group will be chaired by a young person under 25 and over 50% of members will be under 19 years of age. Advisory groups will plan and shape local services, making sure local young people know what is available and encouraging partnerships which avoid overlap and fill gaps. Mechanisms will be established to ensure knowledge and ideas are shared between Youth Advisory Groups.

The pilots will be co-ordinated by staff from the Integrated Youth Service and Voice and Influence Team. Terms of reference have been developed for the pilots and are available upon request. Progress with the pilots will be reported on a regular basis to the Youth Services Implementation Group, which is chaired by Julia Cramp (Service Director, Commissioning and Performance). Pilots will be evaluated in early 2012 and the learning from these will be used to support the roll out of Youth Advisory Groups to other community areas.

For further information on Youth Advisory Groups please contact:

Sally Willox (Locality Team Leader, Integrated Youth)
Sally.Willox@wiltshire.gov.uk Tel: 01373 822335

or

James Fortune (Lead Commissioner, 11-19)
James.Fortune@wiltshire.gov.uk Tel: 01225 713341

Chippenham Area Board – Monday 9 January 2012

Chairman's Announcements

Chippenham Area Board Community Awards – A Reminder

Following the successful launch of the Chippenham Area Board Community Awards Scheme last year, Chippenham Area Board would once again like to recognise and celebrate the efforts which local volunteers are making in our community.

We are conscious that there are many hard working and committed individuals and organisations who volunteer in our area and they deserve to be commended for their contributions.

We shall have 3 award categories:

- Individual
- Team/Group
- Junior/ Youth

The Award Ceremony will take place at the Chippenham Area Board meeting on 30 April 2012.

Details of the awards and nomination forms are available from Vicky Welsh, Community Area Manager, and online via the Wiltshire Council website.

We look forward to receiving your nominations.

Chippenham Area Board – Monday 9 January 2012

Chairman's Announcements

'Have a Go' – Skills Taster Sessions

Wiltshire Council, working in partnership with the Wessex Association of Chambers of Commerce, the National Apprenticeship Service and Jobcentre Plus will host two "Have a Go" skills taster events to provide a 'hands on' opportunity for young people to try out new skills in February 2012.

The events to be held in Chippenham on Wednesday 8th February and Salisbury on Thursday 9th (during National Apprenticeship Week), will provide 'bite size' tasters of different skills in a range of occupational settings. The overall aim of these events is to inspire young people to think about their future jobs, career path and study options as well as develop their understanding of and preparation for the world of work.

As part of the two events, we will also be holding a Business Breakfast for Wiltshire businesses with the objective of stimulating discussion and activity around:

- **Enabling employers to recognise the potential Apprenticeships hold for meeting their skills needs and thereby increase their participation in Apprenticeships**
- **Broadening the sector distribution of employer participation in Apprenticeships; boost Apprenticeship take-up by SMEs in occupations and sectors with the greatest growth potential.**
- **Boosting Apprenticeship take up by large employers through introducing Apprenticeship programmes into their organisations or by growing existing programmes across all areas of the business.**

There will also be an opportunity to tour the event and to network with other businesses.

Paul Gaunt, Employment and Skills Programme Manager
Economy and Enterprise
Wiltshire Council
Direct Line: 01225 718314
E Mail: paul.gaunt@wiltshire.gov.uk

Chippenham Area Board – Monday 9 January 2012

Chairman's Announcements

Youth Participatory Budgeting

Chippenham Area Board is inviting local children and young people to come up with ideas for projects which will benefit 5 – 19 year olds in the Chippenham Community Area.

Young people are invited to apply for funding by 31 January 2012 and those meeting the criteria will be invited to present their ideas to the Chippenham Area Board on Monday 5 March 2012.

At that meeting everyone present will vote on the projects and influence how money is allocated.

Application forms and funding criteria will be available later this week on the Wiltshire Council website and Chippenham section of **Sparksite** – the council's young people's website. www.sparksite.co.uk

If anyone has any questions or needs help to develop their ideas into an application, please contact our Community Area Manager, Victoria Welsh victoria.welsh@wiltshire.gov.uk 01249 706 446.

Report to	Chippenham Area Board
Date of Meeting	9th January 2012
Title of Report	Skatepark Task Group Report

Purpose of Report

To ask Councillors to support the following recommendation from the Chippenham Skatepark Task Group:

- Chippenham Skatepark Task group to formally ask Chippenham Town Council to consider whether they have any objections to a public consultation exercise to install a concrete construction Skatepark in Monkton Park
- Consultation is to include a public meeting specifically for residents adjacent to the proposed site and consultation with the wider community area
- Acoustic guidance from the Public Protection team will be followed and a comprehensive noise impact assessment will be commissioned. *See Appendix A*

1. Background

- 1.1. Chippenham currently has one Skatepark facility, "The Skate Shed" at the Bridge Centre which is available 2 days a week for young people over the age of 11.
- 1.2. The Bridge Centre is due to close as part of the redevelopment of Bath Road site. An agreement between Wiltshire Council and the developers ING was signed in December 2011, a planning application for the site is anticipated in 2012. The Bridge Centre will be demolished and alternative locations are therefore being sought for the range of facilities and services currently being delivered from the Bridge Centre. The majority of the costs will be borne by the developer; this includes the Skatepark facility.
- 1.3. The nearest facility is in Corsham and local skaters also travel to Trowbridge, Swindon, Bath & Newport, illustrating their enthusiasm for the sport.
- 1.4. The installation of a Skatepark has the support of CAYPIG (Chippenham Area Young Peoples Issues Group), Chippenham Vision Board; ChAP (Chippenham & Villages Area Partnership) Chippenham Children's Parliament and the Youth Forum.
- 1.5. The Chippenham Vision draft Strategy Document in 2008 identified the installation of a Skatepark for the town as one of its key objectives.
- 1.6. The installation of a Skatepark was identified as a priority for Chippenham Area Board at the Area Board meeting on 10th May 2010.
- 1.7. Chippenham Area Board agreed to establish a Skatepark Task Group at their meeting on 22nd November 2010. Terms of Reference for the group were also agreed:
 - i. To install a Skatepark facility in Chippenham
 - ii. Identify sites
 - iii. Negotiate with landowners
 - iv. Consult with members of the public
 - v. Consult and work with young people
 - vi. Invite experts/professionals as required
- 1.8. Councillors Desna Allen, Paul Darby, Nina Phillips and Peter Hutton were appointed as Area Board representatives on the Skatepark Task Group. Other members of the task group are:
 - Tracy Broadhurst Volunteer
 - Colin Brown Play & Leisure Strategy Officer, Wiltshire Council
 - Brett Conway Volunteer
 - Mark Hunnybun Strategic Projects & Development Manager, Wiltshire Council
 - Adrian Jones Head of Service Delivery, Chippenham Town Council
 - Tim Martienssen Chippenham Vision Board Director
 - Julia Stacey ChAP Project Coordinator
 - Victoria Welsh Community Area Manager, Wiltshire Council
 - Richard Williams Youth Development Coordinator, Wiltshire Council

1.9. The Task group researched the previous Skatepark facility that was installed by North Wiltshire District Council (NWDC) in 2001.

1.10. In 2001 an Environmental Health Officer recommended that advice should be sought from a noise consultant. Planning consent was granted by the Development Control Committee conditional upon details of landscaping and noise mitigation measures being submitted and approved by the planning authority. NWDC required that the equipment had to include “effective sound deadening, the effects of which can be demonstrated”. There was however, no definition of an acceptable noise level in the specification.

1.11. Following the installation of the Skatepark, NWDC received complaints about the noise levels from several local residents.

1.12. An independent noise consultant found that noise levels were unacceptably high and that a substantial degree of noise mitigation was necessary. The Executive Committee of NWDC resolved that NWDC officers and noise consultant should cost, identify and implement immediate short term measures to reduce the noise and draw up a programme for longer term measures. A report to the Executive Committee September 2001 concluded that there was no feasible option of reducing noise levels sufficiently so in its current location the Skatepark was not sustainable and should be closed as soon as practicable.

1.13. The NWDC Executive Committee resolved that the Skatepark be closed when another site had been identified and preferred. A further report was submitted to the Executive Committee on in December 2001 giving a number of options. The Committee resolved to retain the Skatepark in its current location and install concrete equipment.

1.14. However a formal complaint was brought before the Local Government Ombudsman in June 2002. The Ombudsman came to the following conclusions:

- i. NWDCs reliance on the minimum statutory publicity for the planning application fell short of good practice.
- ii. It was a serious error for NWDC not to act on the advice of its own in-house advisors (to involve a noise consultant before granting planning permission and advice on noise mitigation as part of the approval conditions) on this important aspect of the development and that was maladministration. Had a noise consultant been involved at that early stage it is likely that the new Skatepark would not have been designed or built in its original form and that detailed noise attenuation conditions would have been attached to the planning permission.
- iii. NWDC should have addressed the issue that the noise levels were unacceptably high and should have classified the noise as a statutory nuisance.
- iv. NWDC had no justification for permitting a statutory nuisance to continue when it was perfectly practicable for it to cause its immediate abatement.

- v. The Ombudsman found that NWDC was responsible for maladministration causing injustice and was instructed to pay £1,000 and £750 respectively to each of the complainants and told to: "Take urgent steps to ensure that the Skatepark does not give rise to a statutory noise nuisance; either through its closure, or through an effective redesign which makes the operation of the Skatepark nuisance-free."
- 1.15. NWDC chose to close the Skatepark. The option to redesign the Skatepark which the Council had originally approved and had allocated funds to from its 2002/3 capital investment programme was not pursued. Some of the existing equipment was moved to the Bridge Centre where the facility has remained.
- 1.16. The Skatepark Task group has taken the previous issues into account and resolved to follow acoustics guidance and to commission a comprehensive noise impact assessment. *See Appendix A*
- 1.17. In addition to the noise impact assessment, consideration will need to be given to the usable event space to mitigate against restricting future usage, mature trees will need to be protected and a flood risk assessment carried out.
- 1.18. The Task Group considered various solutions and found the following to be unsuitable for the reasons stated below:
- i. **Provide temporary facility – i.e. mobile skate ramps.** Not suitable: High ongoing costs, greater insurance risk, still need to secure suitable sites, very labour intensive, harder to attenuate noise issues. Skateboarding tends to be a casual, spontaneous recreational activity as opposed to a structured sport like football. Complying with specific times for participation is antithetic to the nature of the activity.
 - ii. **Provide regular transport service to nearby towns** Not suitable: High ongoing costs, difficult to sustain, difficult to secure regular use, no sense of local community, does not respond to needs of young people. Skateboarding tends to be a casual, spontaneous recreational activity as opposed to a structured sport like football. Complying with specific times for participation is antithetic to the nature of the activity.
 - iii. **Promote alternative activities where facilities are available** Not suitable: Skateboarding (and skating, scooter etc) are activities that have very strong (and global) cultural and social identities and associations. It is extremely difficult to displace these with substitute activities. To some degree activities like mountain biking and parkour can act as replacements but in many cases it is through skateboarding and bmx that young people come to access these other sports.
- 1.18 The Task group has consulted other relevant parties to seek their advice and comments. These include Wiltshire Police Officers, Community Safety Manager, senior Public Protection Officer, Project Manager Corsham Skatepark Task Group and independent contractors.

1.19 The Skatepark Task Group has provided regular updates to each Area Board meeting.

1.20 The Task Group has considered sites on land owned by Wiltshire Council, land owned by Chippenham Town Council and land in private ownership.

1.21 Chippenham Town Council advised the Task Group that it does not presently have any suitable sites for a Skatepark.

1.22 The Task Group found the following sites to be unsuitable for the reasons given below:

- i. **Abbeyfield/Hardens Farm** This site is named in the Core Strategy for houses, business start up and employment
- ii. **Bristol Road** This area has a known flooding problem. It is narrow and secluded, which may pose security issues. The Police did not feel it was a good option.
- iii. **Bumpers Farm** This land in the ownership of a private developer and it is understood that there is a covenant on the land which would not allow it to be used for a Skatepark.
- iv. **Charter Road (1)** This is a flood plain and conservation area. Not felt to be a suitable option by the police due to anti-social behaviour in the area. Territorial issues anticipated.
- v. **Charter Road (2)** This is a flood plain and conservation area. Not felt to be a suitable option by the police due to anti-social behaviour in the area. Territorial issues anticipated. An existing play area owned by Chippenham Town Council would need to be moved. Redevelopment costs would be prohibitive.
- vi. **Derriads Barn** This location has a listed building on it and is also adjacent to a pond and wildlife area/nature reserve. It is also very close to residential properties.
- vii. **Forest Gate** This site was felt to be too far out of town to be suitable.
- viii. **Hygrade** This site would need considerable redevelopment. Redevelopment costs would be prohibitive. It is understood that there are plans for residential/retirement flats. The area is on a flood plain.
- ix. **John Coles Park** This is a formal park which does not lend itself to any additional facilities as it already has a MUGA.
- x. **Ivyfields** This area is prone to flooding and has underground pipes. The conservation area would need to be taken into account.
- xi. **Kingsley Road** Not very central and some territorial issues anticipated. Not felt to be the best option by the Police.

- xii. **Lovers Walk** Next to a very busy road with several large over hanging trees. RoSPA recommends that Skateparks are built away from tree canopy due to leaf fall. Roots of the trees and water culvert would impact upon construction. Above ground construction would be required due to underground culvert. On culvert means potential weight issues/restrictions.
- xiii. **Lowden Yard** Redevelopment would be required as there was previously a garage on this site. The cost to redevelop would be prohibitive. Very close to residential properties.
- xiv. **Network Rail** Network Rail submitted a planning application for the site in August 2011 to extend the current Station Car Park and to have the land designated operational land for the railway.
- xv. **Rugby Club** Chippenham Rugby Club was approached but declined to make any of their land available as they have other plans for the area.
- xvi. **Rugby Club (Disused Road)** Narrow site adjacent to footbridge with overhead cables. Energy companies require space for maintenance. Isolated and not central.
- xvii. **Stanley Park** Chippenham Town Council formally considered making land at Stanley Park available for a Skatepark facility at their meeting on 16th November 2011. The decision was: *Chippenham Town Council rejects the request made by the Chippenham Skatepark Task Group that land at Stanley Park Sports Ground be made available for the provision of a future Skatepark.*
- xviii. **Westcroft** Redevelopment would be needed as this was previously a rubbish tip, the ground is therefore contaminated and the cost of making this good would be prohibitive.
- xix. **Wood Lane** Currently a car park. It is felt that the loss of car parking spaces would not be appropriate. Adjacent to residential properties.

Background documents used in the preparation of this Report	<ul style="list-style-type: none"> • Minutes of Chippenham Area Board meeting 10th May 2010 • Minutes of Chippenham Area Board meeting 22nd November 2010 • Chippenham & Villages Community Area Plan • NWDC Executive Committee meeting September 2001 • Ombudsman report 20th June 2002
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2. Main Considerations

- 2.1. Young people in the community area have been actively campaigning for a new Skatepark since the removal of the previous facility.
- 2.2. Chippenham Community Area has the largest population of the 18 Community Areas within Wiltshire Council but despite this is one of the few towns without a Skatepark.

- 2.3. The Chippenham Youth Strategy (led by Wiltshire Council Development Service for Young People) sets out an approach to the decentralised provision for young people in and around Chippenham. The strategy has been shaped through the involvement of young people currently participating in a range of activities and seeks to provide these activities (music, sport, skate boarding, etc) across a spread of locations to meet the diverse needs of young people in terms of interest, ease of access and location. The Youth Strategy received the support of Chippenham Area Board.
- 2.4. A Skatepark is a purpose-built recreational environment made for skateboarding, BMX, inline skating and scooters. A Skatepark may contain half-pipes, quarter pipes, spine transfers, handrails, fun boxes, vert ramps, pyramids, banked ramps, full pipes, pools, bowls, snake runs stair sets, and any number of other objects.
- 2.5. An assessment of range of Skateparks across the UK shows that the average park size is about 45m by 25m, plus some additional space, grassed or otherwise around the edge, access in and out and some 'observational' space for non-users, people waiting to drop in, as well as 'social space' which would in part be dependent on the setting.
- 2.6. There is no single body representing the interests of these activities and no definitive national statistical data available to identify the number of participants. There are clearly peaks and troughs in the popularity of each individual form of this type of activity however across the total mix there are millions of participants.
- 2.7. A recent Wiltshire "Tomorrow's Voice" survey (surveying 1695 young people in Wiltshire) showed that 43% of young people would like engage in alternative sports with 56% wanting these activities in locations other than school.
- 2.8. Not all Skateparks built over the past few years and have been successful due to a wide range of circumstances, for example: lack of preparation and research, political will, inaccurate consultation, financial support and, although Olympic inclusion and decades of history are changing this - an underlying attitude that wheeled action sports are a fad or trend.
- 2.9. To date wheeled sports facilities have largely developed to 'quick fix' local issues. Skate parks for example have much more to offer the community if treated as ongoing projects. There is great potential for council, charity and voluntary sector workers to engage deprived and disaffected youth. This can benefit the community and more important life skills and life chances of young people.
- 2.10. The Task Group is of the opinion that a Skatepark facility in Chippenham would offer the following benefits:
- i. A Skatepark would provide a key facility for a large number of young people.
 - ii. Skateboarding and associated activities encourages physical activity thereby improving health.
 - iii. It would help to move skaters (skaters, scooters etc) away from public car parks and other public sites thereby reducing conflict with other members of the public.

- iv. A well designed park of concrete construction can be a quiet facility. It would reduce noise in other parts of the town where skaters tend to congregate to make best use of the urban realm in order to practice.
- v. A well designed and sited Skatepark provides a safe place for young people to go, meet with others of a similar interest. It helps foster a sense of identity, culturally, geographically and personally.
- vi. Concrete Skateparks offer designers the opportunity of engineering the facility into the landscape. Bunding that flows with the contours of the facility can create an aesthetically pleasing public space and something that people can be proud of.
- vii. It helps to create a positive relationship with and between young people contributing to local social capital and social cohesion. It contributes to a sense of self worth by recognising and responding to the needs of young people.
- viii. It can have economic benefits by making the town centre more attractive to shoppers.
- ix. It contributes to a reduction in anti-social behaviour by focussing energy and attention into a more productive and rewarding outlet.
- x. Young people of Chippenham have actively campaigned for the facility. Responding to their request would encourage their engagement and participation in developing their community.
- xi. It would contribute to a reduction in travel to other towns to access appropriate facilities.
- xii. A Skatepark can widen access and the user age group.

2.11. Preliminary consultation has been carried out as follows:

- i. Young people who use the Bridge Centre. The majority expressed a preference for Monkton Park.
- ii. Members of the public attending The River Festival. Ages ranged from 9 -76 years. Approximately 50% suggested Monkton Park was the best location for a Skatepark.
- iii. Chippenham Children's' Parliament expressed a preference for Monkton Park but did also indicate parents may be able to transport them to a less central site.
- iv. Site visits were undertaken by 3 independent contractors. The contractors were asked to assess 4 different sites and all 3 selected Monkton Park as the most suitable location for a Skatepark facility.

3. Options

Option 1	Monkton Park
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3.1. Preferred option: The Task group took into consideration the previous negative history with steel construction facility installed by NWDC. The Task group agreed that Monkton Park is the most suitable site for a Skatepark for the following reasons:

- i. It is central
- ii. It is a safe widely used park environment
- iii. Informal supervision (i.e. people using the park) will limit opportunities for anti-social behaviour
- iv. It is situated adjacent to a leisure centre (The Olympiad) which is entirely appropriate for an outdoor sporting facility (access to toilets, refreshments, first aid etc)
- v. It is situated close to the town centre which may well bring economic benefits to local shops in the High Street
- vi. Monkton Park has frequent patrols by the Neighbourhood Police Team
- vii. The Police support this site
- viii. Local young people engaging with the Youth Development Service have expressed preference for Monkton Park
- ix. Chippenham Children's Parliament identified Monkton Park as the best site for a Skatepark
- x. It has been assessed as a suitable and preferred site by 3 independent contractors
- xi. Informal consultation at the River Festival identified Monkton Park as the preferred option with members of the public from a very wide age range
- xii. The Ombudsman report did not conclude that Monkton Park should not be the site for a future Skatepark. The Ombudsman stipulated that a redesign was required.
- xiii. A new redesigned Skatepark will be of concrete construction and will reduce noise levels significantly and mitigate against noise issues that were a problem with the previous steel construction Skatepark installed by NWDC
- xiv. There is good access to the site for emergency services and construction crew
- xv. Car parking and good access by public transport (bus and train), good, safe access by foot (easy to avoid busy roads and road crossings)

Option 2	Long Close
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3.2. May be suitable: This site is adjacent to an existing play area, is large enough to accommodate a Skatepark and is thought to be sufficient distance from residential property. A formal assessment would be required if this option was pursued. The Task Group has some reservations that this site is not central enough and may have territorial issues as a result of this. The Task Group was also mindful that a Skatepark may not be appropriate alongside other existing facilities & activities in the vicinity i.e. The Sailing & Canoeing Club.

4. Task Group Recommendation

4.1. Chippenham Skatepark Task group to formally ask Chippenham Town Council to consider whether they have any objections to a public consultation exercise to install a Skatepark in Monkton Park

4.2. Consultation is to include a public meeting specifically for residents adjacent to the proposed site and consultation with the wider community area

4.3. Acoustic guidance from the Public Protection team will be followed and a comprehensive noise impact assessment will be commissioned. *See Appendix A*

Appendices:	Appendix A - Acoustic advice
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No unpublished documents have been relied upon in the preparation of this report.

Report Author	Chippenham Skatepark Task Group
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Acoustic Advice

1. Any proposal shall be accompanied by a comprehensive noise impact assessment which demonstrates that there will be no adverse impact on any noise sensitive receptor. A design criterion of 0dB above background noise is recommended
2. Such an assessment may be carried out in accordance with BS4142:1997, so as to assess the likely impact externally at 'off-site' receptors
3. The assessment shall include:
 - Worst-case noise generated for one hour
 - Worst-case noise likely- to be assessed(rated) in BS4142 terms i.e. compared against the measured background noise(LA90)
 - Hours of operation
4. To obtain the worst-case noise levels the consultant may have to measure the same(or very similar) configuration and construction of ramps etc elsewhere when in full use by skaters, and then transpose the data to the chosen site where the background noise will have to be measured
5. The assessment should also 'factor in' any mitigation measures that exist e.g. topographical features etc
6. The assessment should include consideration of "Hours of Operation" of teh facility
7. Concrete is recommended as a suitable form of construction in terms of keeping noise levels to a minimum

Report to	Chippenham Area Board
Date of Meeting	9th January 2012
Title of Report	Area Board Funding

Purpose of Report

To ask Councillors to consider 2 applications seeking 2011/12 Community Area Grant Funding. Officer recommendations:

1. Award Littleton Drew Parochial Church Council £5,000 to “Bringing All Saints back to the heart of the Community”, conditional upon the balance of funding being in place.
2. Award Wiltshire Music Centre £2,196 for “Anthem for a Child” project, conditional upon the balance of funding being in place.

1. Background

- 1.1. Area Boards have authority to approve Area Grants under powers delegated to them by the Deputy Leader and Cabinet member for Community Services 15th April 2011. Under the Scheme of Delegation Area Boards must adhere to the Area Board Grants Guidance for funding.
- 1.2. In accordance with the Scheme of Delegation, any decision of an Area Board that is contrary to the funding criteria and/or the officer's recommendation would need to demonstrate that the application in question has a wider community benefit, and give specific reasons for why this should justify an exception to the criteria.
- 1.3. The emphasis in the Coalition Government's Localism agenda supports the ethos of volunteering and community involvement. With this in mind Community Area Grants should be encouraged from and awarded to community and voluntary groups.
- 1.4. Area boards will not consider applications from Town and Parish Councils for purposes that relate to their statutory duties or powers that should be funded from the local Town/Parish precept. However this does not preclude bids from Town/Parish councils, encouraging community projects that provide new opportunities for local people or those functions that are not the sole responsibility of the Town/Parish council.
- 1.5. In addition to Community Area Grants, Councillors can submit an Area Board Project which differs from Community Area Grants in that they do not require match funding. Area Board Projects should not be used to avoid complying with Community Area Grant criteria.
- 1.6. Area Board Projects are designed to enable the Area Board to address community issues or projects identified in the Community Plan. An application form is used and quotes for project work have to be provided in a similar manner to the Community Area Grant Scheme.
- 1.7. Officers are required to provide recommendations in their report, although the decision to support applications and to what level is made by Wiltshire Councillors on the Area Board.
- 1.8. Funding applications will be considered at every Area Board meeting.
- 1.9. All applicants are encouraged to contact Charities Information Bureau which is working on behalf of Wiltshire Council to support community and voluntary groups, town and parish councils to seek funding for community projects and schemes both from the Area Board and other local and national funding sources.
- 1.10. 3 applications to this funding round were withdrawn. Two applicants have withdrawn due to a change in circumstances with their projects. One applicant intends to reapply to the next funding round in March.

- 1.11. Paper copies of funding applications will no longer appear as part of the agenda in an attempt to reduce volume of paper used. However, the application forms will be available on the Wiltshire Council web site and hard copies available upon request.
- 1.12. The 2011/2012 funding criteria and application forms are available on the council's website (www.wiltshire.gov.uk/areaboards) or paper versions are available from the Community Area Manager.

Background documents used in the preparation of this Report

- Area Board Grant Guidance 2011/12 ACCL-001-11
- Community Area Grant Application Pack 2011/12
- Chippenham Community Area Plan
- Local Agreement for Wiltshire

2. Main Considerations

- 2.1. Chippenham Area Board has been allocated a 2011/2012 budget of **£68,917** for Community Area Grants, Community Partnership Core Funding and Area Board Projects.
- 2.2. The carry forward from the 2010/2011 budget is **£1,814**. This gives a **total budget of £70,731** for the 2011/2012 budget.
- 2.3. There will be 6 rounds of funding during 2011/12. The first was on 9th May, the second on 4th July, the third on 12th September; the fourth was on 14th November and the fifth is contained in this report. The remaining deadline for receipt of applications and date they will be considered is as follows:
- 20th January for consideration on 5th March 2012
- 2.4. Councillors will need to be satisfied that grants awarded in the 2011/12 year are made to projects that can realistically proceed within a year of the award being made.
- 2.5. At the Area Board meetings up to and including 14th November 2011, Councillors approved the award of £20,472 to Community Area Grants, £9,772 to Community Partnership Core Funding, £105 Area Board expenditure on trophies, frames and certificates for the Chippenham Area Board Community Awards and £1,390 for Area Board projects leaving a balance of £38,992.
- 2.6. In September 2011 a previous applicant rescinded £1,081, part of an award that they were not able to spend due to unforeseen circumstances. In November 2011 a previous applicant returned £253, part of an award that was unspent. This gives a balance of £40,326.

3. Environmental & Community Implications

Community Area Grants will contribute to the continuance and/or improvement of cultural, social and community activity and wellbeing in the community area, the extent and specifics of which will be dependent upon the individual project.

4. Financial Implications

- 4.1. Awards must fall within the budget allocated to the Chippenham Area Board.
- 4.2. If Councillors make awards to Community Area Grants in line with officer recommendations, Chippenham Area Board will have a **balance of £33,130**.

5. Legal Implications

- 5.1. There are no specific Legal implications related to this report.

6. HR Implications

- 6.1. There are no specific HR implications related to this report.

7. Equality and Inclusion Implications

- 7.1. Community Area Grants give all local community and voluntary groups, Town and Parish Councils an equal opportunity to receive funding towards community based projects and schemes.
- 7.2. Implications relating to individual grant applications are outlined within section 8 – “Officer Recommendations”.

8. Officer recommendations

Ref	Applicant	Project proposal	Funding requested
8.1.	Littleton Drew Parochial Church Council	Bringing All Saints back to the heart of the Community	£5,000

8.1.1. Littleton Drew Parochial Church Council – Award £5,000 to “Bringing All Saints back to the heart of the Community”, conditional upon the balance of funding being in place. *See Appendix 1*

8.1.2. This application meets the Community Area Grant Criteria for 2011/12.

- 8.1.3. This application demonstrates a link to the Chippenham & Villages Community Plan “Insufficient community halls”.
- 8.1.4. This project demonstrates a link to Wiltshire Council’s priorities in the Local Agreement for Wiltshire to create stronger and more inclusive communities “We want to create local communities where people can easily meet and share a wide range of activities”.
- 8.1.5. “Bringing All Saints back to the heart of the Community” is a project to convert space in All Saints Church to enable the local community to use it for a variety of events and activities throughout the year. This will be achieved by removing some of the pews and replacing them with seating which can be moved around as required. Appropriate heating will also be installed.
- 8.1.6. The applicant has confirmed that Listing Building consent is not required for this project.
- 8.1.7. The applicant is working with Wiltshire Wood Recycling regarding the removal and disposal of the wooden pews.
- 8.1.8. The village pub closed some years ago, and the recent sale of the old schoolroom means that the church is now the only remaining community building in the village.
- 8.1.9. Officers understand that local residents have expressed a desire to have more village events which make use of the church. Several groups have indicated that they would like to use the converted space including a toddler group, youth group and book club.
- 8.1.10. Officers are of the opinion that the planned conversion of part of the church will provide a flexible space and valuable facility for use by the whole community.

Ref	Applicant	Project proposal	Funding requested
8.2.	Wiltshire Music Centre	“Anthem for a Child”	£2,196

- 8.2.1. Wiltshire Music Centre – Award £2,196 for the “Anthem for a Child” project, conditional upon the balance of funding being in place. *See Appendix 2*
- 8.2.2. This application meets the Community Area Grant Criteria for 2011/12.
- 8.2.3. This application demonstrates a link to the Chippenham & Villages Community Plan “Aims to increase support for community facilities and events and to encourage a range of cultural opportunities for both residents and visitors”.

- 8.2.4. This application demonstrates a link to Wiltshire Council’s priorities in the Local Agreement for Wiltshire to create stronger and more inclusive communities “Encourage communities to take part in sporting and cultural activities and events that bring different ages together”.
- 8.2.5. “Anthem for a Child” is a project which will give an opportunity for 150 primary school children in the Chippenham area to participate in a choir with the Orchestra of the Age of Enlightenment (OAE) as part of a nationwide celebration on the theme of the Olympics.
- 8.2.6. Officers understand that the OAE is a world class orchestra that is very successful at addressing social issues through music and also has a high success rate for poor academic achievers through their projects.
- 8.2.7. Officers are of the opinion that this project will provide an opportunity for children to experience and participate in a music activity which they may not otherwise have.

Appendices:	Appendix 1 grant application – Littleton Drew Parochial Church Council Appendix 2 grant application – Wiltshire Music Centre
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No unpublished documents have been relied upon in the preparation of this report.

Report Author	Victoria Welsh, Community Area Manager Tel: 01249 706 446 E-mail: victoria.welsh@wiltshire.gov.uk
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**Chippenham & Villages Area Partnership (ChAP) Claim for Core Funding
(tranche 2) 2011/2012**

1. Purpose of the Report

- 1.1. To seek the Board's approval to the release of the 2nd and final tranche of core funding to ChAP covering the financial year 2011/12.

2. Background

- 2.1. Officers are required to provide recommendations in a report, however the decision to support the Community Area Partnership and to what level is made by Wiltshire Councillors on this Area Board.
- 2.2. There will be 2 tranches of funding to Community Area Partnerships during 2011/12 (up to 50% of their total projected costs in each tranche).
- 2.3. Chippenham Area Board has been allocated a 2011/2012 budget of £68,917 for community grants, Community Area Partnership core funding and councillor led initiatives.
- 2.4. Community Area Partnerships have been invited to apply for up to 20% of the area board budget. 20% of the Chippenham Area Board budget 2011/12 is £13,783.

3. Main Considerations

- 3.1. All Partnerships funded by Area Boards are required to sign a Community Area Partnership Agreement (CAPA), which will be countersigned by the Chair of the Area Board.
- 3.2. In order to show how the Community Area Partnership aims to meet the commitments set out in the CAPA, ChAP is required to complete a workplan. This workplan has already been reviewed and endorsed by Wiltshire Council's Community Partnership Development Officer as a workable document.
- 3.3. ChAP was awarded £4,885 first tranche funding at the 4 July, 2011 Area Board where it was agreed that the 2nd and final tranche could be requested in November 2011 when evidence was received of how the first tranche has

been spent. This evidence, which corresponds to ChAP's Workplan commitments, is detailed in section 5 of this report.

- 3.4. Chippenham & Villages Area Partnership submitted a 2011/12 claim for £9,772 total core costs and 50% of this has already been awarded and paid. The area board can therefore award up to £4,886 at this meeting.

4. Implications

4.1. Environmental Impact of the Proposals

- 4.1.2 The Community Area Partnership contributes to the continuance and improvement of cultural, social and community activity and wellbeing in the community area, the extent and specifics of which will be dependent upon individual projects.

4.2. Financial Implications

- 4.2.1 Core costs awarded to the Community Area Partnership must fall within the Area Boards budget allocated to the Chippenham Area Board.

4.3. Legal Implications

- 4.3.1 There are no specific Legal implications related to this report.

4.4. HR Implications

- 4.4.1 There are no specific HR implications related to this report.

4.5. Equality and Diversity Implications

- 4.5.1 Community Area Partnerships have agreed to the terms of the Community Area Partnership Agreement, which requires them to be fully inclusive. Membership of ChAP is open to anyone with an interest in the community area.

5. Evidence against Workplan commitments

Applicant	Condition set at 4 July, 2011 Area Board meeting	Final tranche Funding requested
Chippenham & Villages Area Partnership (ChAP)	Decision: "agree to the release of the 2 nd tranche in November 2011 as long as conditions set by the Community Partnership Officer and agreed by the Board, have been met."	£4,886

5.1. ChAP was set the follow actions to be used as monitoring criteria by the Community Partnership Development Officer. They were agreed in advance by the Community Area Manager and accepted by ChAP. The Community Partnership Development Officer has received evidence from ChAP outlining their work so far in 2011/12 and what has been achieved against these criteria:

- Charitable status – to report on the progress made towards this and to report on the suitability of this for other CAPs in Wiltshire (as per workplan: Partnership Development).
- ChAP continues to maintain a steering group and theme or project groups, the level of activity of project groups depending on capacity and current projects. New ChaPter project group is working towards establishing a Company Limited by Guarantee which will be registered as a charity. ChAP intends to register as a Charitable Incorporated Organisation when this status becomes available.
- To provide a list of the new projects developed, particularly those in partnership with Chippenham Town Council and the Area Board (as per workplan: Partnership Development).
- ChAP has set up a Parish Forum for rural parishes to enable them to have a stronger voice. ChAP will facilitate regular quarterly meetings and to represent the interests of the forum. ChAP takes an active role in WFCAP.
- To give examples of the ChAP Newsletters produced so far this in 2011/12 (as per workplan: Accountability). One edition of ChAP Newsletter published so far.
- Details of the efforts undertaken to try to raise awareness of and participation in the CAP (as per work plan: Communication).
- ChAP continues to develop relationships with local organisations and to raise awareness and participation in the CAP. ChAP has attended 11 parish council meetings, in order to raise awareness of ChAP and the work it does. ChAP has raised awareness and developed links with local schools through Chippenham Multi-Agency Forum.
- ChAP has successfully run the third Chippenham River Festival where the ChAP representatives had the opportunity to meet face-to-face with the community and to raise awareness of their work.
- Details of the consultation event held at the River Festival and in particular, provide a précis of the information and comments gathered (as per workplan: Communication).

- Chippenham Community Campus consultation: Although ChAP was ready to consult at the River Festival we were asked by Wiltshire Council not to do so until the Community Operations Board had been formed. ChAP was able to consult with the community about what they knew about the Campus project and how they would like to be consulted in future. There was little interest in, or understanding of, the campus. ChAP will feed back to the COB, and assist the COB with consultation work during 2012.
- Chippenham Skate Park: Consultation on a site for a skate park was carried out, face-to face at the River Festival, and survey forms distributed at local secondary schools. A total of 210 forms were completed. The survey results have been reported to the Area Board.
- To provide details of the sections from the Community Plan that have been reviewed by ChAP so far during 2011/12 (as per workplan: Community Planning).
- ChAP regularly monitors and updates the community plan; sections reviewed so far Economy, Education.
- Provide details of a number of the projects listed under the Local Action section of the Workplan that have been completed so far (as per workplan: Local Action).
- The Health & Social Care project 'Anybody Can Cook,' has been completed and enthusiastic feedback obtained from the local schools. Schools would welcome the opportunity to extend the project, working particularly with parents. ChAP H&SC team to seek further funding.
- River Festival held August 27-28th: ChAP organised the third festival with sponsorship from many local organisations. This year's festival successfully offered more opportunity for active participation in events. ChAP took over and manned a shop unit in Emery Gate Shopping Centre in the town to publicise the festival in the preceding weeks.
- River Clean-Up project: ChAP in partnership with Wiltshire Council Youth Development Service has organised sessions to clean up the river bank with volunteer work parties and young people. Work to commence January 2012.
- Chippenham Alive project: ChAP initiated this project, and worked in partnership with Chippenham Town Council, Wiltshire Council and Chippenham Chamber of Commerce. The project promotes late night shopping and street entertainment in the town. There have been two events so far and a third will take place on 15th December.
- PERFORUM Projects: ChAP has worked in partnership with Wiltshire Council's Arts Development Officer, Meril Morgan, Chippenham Town

Council Event's Officer, Emma King and Chippenham Borough Lands Charity's Education Officer David Powell to finance and facilitate the first of a series of workshops and concerts involving local performers of all ages with sections of the Bournemouth Symphony Orchestra. There are two more events culminating in performances in the spring of 2012. Perforum continues to store and maintain extensive equipment for community use not only for performance groups in Chippenham but in surrounding villages. This resource saves community organisations from expensive hire fees.

- Chippenham Skate Park project: ChAP sits on the Area Board Task Group and has carried out independent consultation, (see above). Progress on this project is related to recommendations made by the task group, and decisions by the Area Board.

5.2. The Community Partnership Development Officer has reviewed all of these documents and found that all of the above criteria have been achieved by ChAP in the year to date.

6. Recommendation

6.1. Following consultation with the Community Partnership Development Officer, it is recommended that the area board:

- agree to the release of the 2nd and final tranche funding of £4,036 as long as Board Members are satisfied that ChAP's workplan commitments as detailed in this report are being met

Report Author: Andrew Jack, Community Partnership Development Officer

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Crime and Community Safety Briefing Chippenham Community Area Board 9th January 2012

1. Neighbourhood Policing – NPT Sector Inspector – Martin Schorah

Chippenham NPT Sgt: Alan George

Town Centre

Beat Manager – PC Rachel Webb
PCSO – Ali Duncan
PCSO – Barbara Young

Town West

Beat Manager – PC Sarah Pulman
PCSO – Val Wagstaff (since 19/12/11)
PCSO – Aaron Rowe

Town North East

Beat Manager – PC Ash Jones
PCSO – Geoff Biddall
PCSO – Will Taylor (50% shared with Safer Schools Partnership – Sheldon & H-Huish)
PCSO – Linda Staples - New Post

Town South

Beat Manager – Vacant but recruitment process advanced.
PCSO – Helen Bray (50% share SSP Abbeyfield)
PCSO – Toni Brown
PCSO – Emma Bird - New Post

Chippenham Rural Team

Beat Manager – PC Emma Higgins (since 19/12/11)
PCSO – Norman Webster
PCSO – Elizabeth Holland (since 19/12/11)
PCSO Mark Cook - Transfer from Swindon replacing PCSO Charles Campbell

2. NPTs - Current Priorities & Consultation Opportunities:

Up-to-date details about Neighbourhood Policing Teams including team membership, current priorities and forthcoming community consultation events can be found on our Wiltshire Police Website.

Visit the new and improved website at: www.wiltshire.police.uk

Contact us at chippenhamnpt@wiltshire.police.pnn.uk

Telephone 101

3. Police Authority Representative: Mr Chris Caswell

Please contact via Wiltshire Police Authority Tel. 01380 734022 or
<http://www.wiltshire-pa.gov.uk/feedback.asp>

4. Performance and Other Local Issues

By the time you read this latest update you will see a visible difference in the streets of Chippenham on a Friday and Saturday night. Chippenham Town Council and your local area board have funded Hi-Vis jackets for door staff in the town as part of an initiative proposed by the Night Time Economy group (Comprising Police, Councillors and key stakeholders).

Hi-Vis jackets for door staff have proven to both reduce incidents of violence/disorder and provide reassurance to the general public. We are proud - as reflected in the figures below - that violence against the person is down by some 28% year on year. This is an outstanding achievement; it is made possible by partnership working and a real commitment to the people of Chippenham to make them as safe and confident in their town as possible.

A number of key events have taken place recently including the annual bonfire night celebrations and the Christmas lights switch on. Both events saw significant numbers of people enjoying the festive season and demand a notable commitment in Policing terms. I am happy to report that they were enjoyed without incident and I thank the Rotary club and Town Council for their thoughtful pre-planning.

At the time of writing we await the Xmas and New Year celebrations but I am confident sufficient police resources are in place to cope with demand. As the start of a New Year unfolds I look forward to The Freedom of Chippenham military parade on 19th January and our pending move to Monkton Park Council Offices at the end of January. May I also wish you a peaceful year ahead and re-affirm our commitment to you, to ensure that you receive the highest quality policing from us all at the Chippenham Neighbourhood Policing Team.

CRIME & DETECTIONS (December 2010 to November 2011 & compared to previous year)

Chippenham	Crime				Detections	
	December 2009 - November 2010	December 2010 - November 2011	Volume Change	% Change	December 2009 - November 2010	December 2010 - November 2011
Violence Against the Person	541	389	-152	-28%	50%	55%
Dwelling Burglary	112	80	-32	-29%	10%	8%
Criminal Damage	510	482	-28	-5%	16%	13%
Non Dwelling Burglary	161	145	-16	-10%	8%	7%
Theft from Motor Vehicle	155	165	10	6%	8%	3%
Theft of Motor Vehicle	47	25	-22	-47%	26%	24%
Total Crime	2620	2260	-360	-14%	29%	28%
Total ASB	2259	2095	-164	-7%		

Wiltshire Police are compared against a group of 8 most similar forces. Wiltshire Police have performed better than peers for All Crime and for Violent Crime in the previous 12 month period (Nov 2010 - Oct 2011)

*Total Crime comprises all Crime Groupings listed above and also includes Theft and Handling, Fraud and Forgery, Robbery and Sexual Offences
 ** Detections include both Sanction Detections and Local Resolution

Inspector Martin Schorah - 20th December 2011

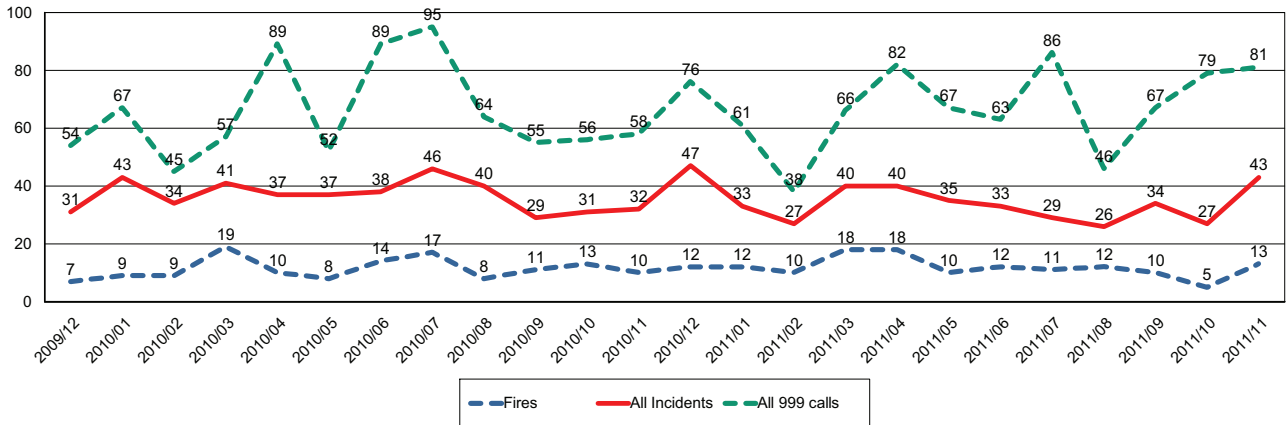
Area Commander - Chippenham, Calne & Corsham



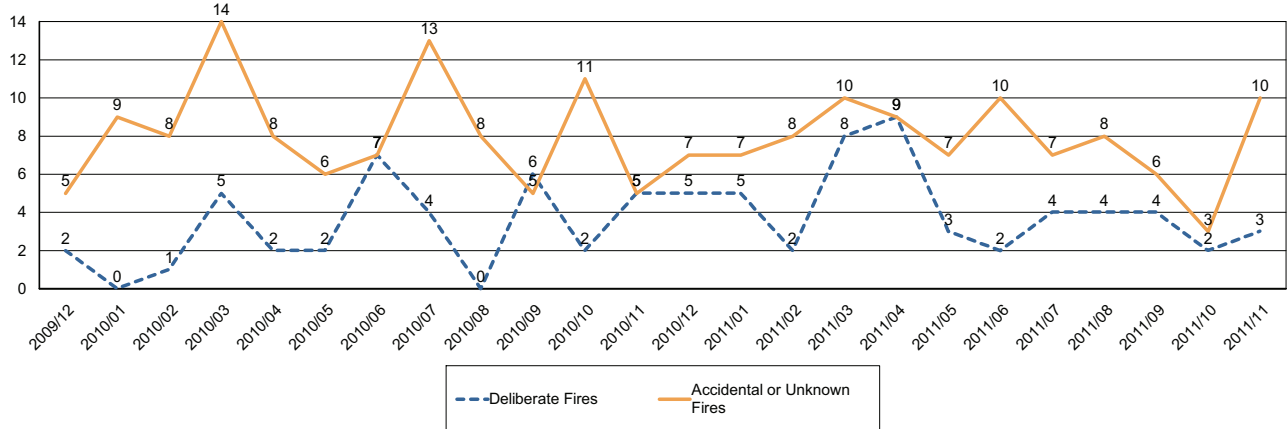
Report for Chippenham Area Board

The following is an update of Fire and Rescue Service activity up to and including November. It has been prepared using the latest information and is subject to change.

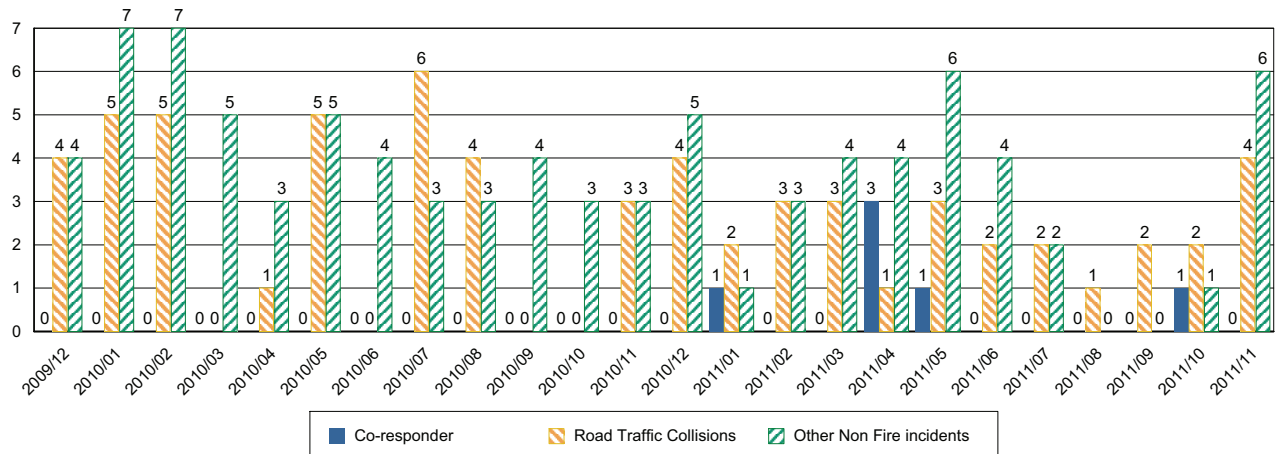
Incidents and Calls



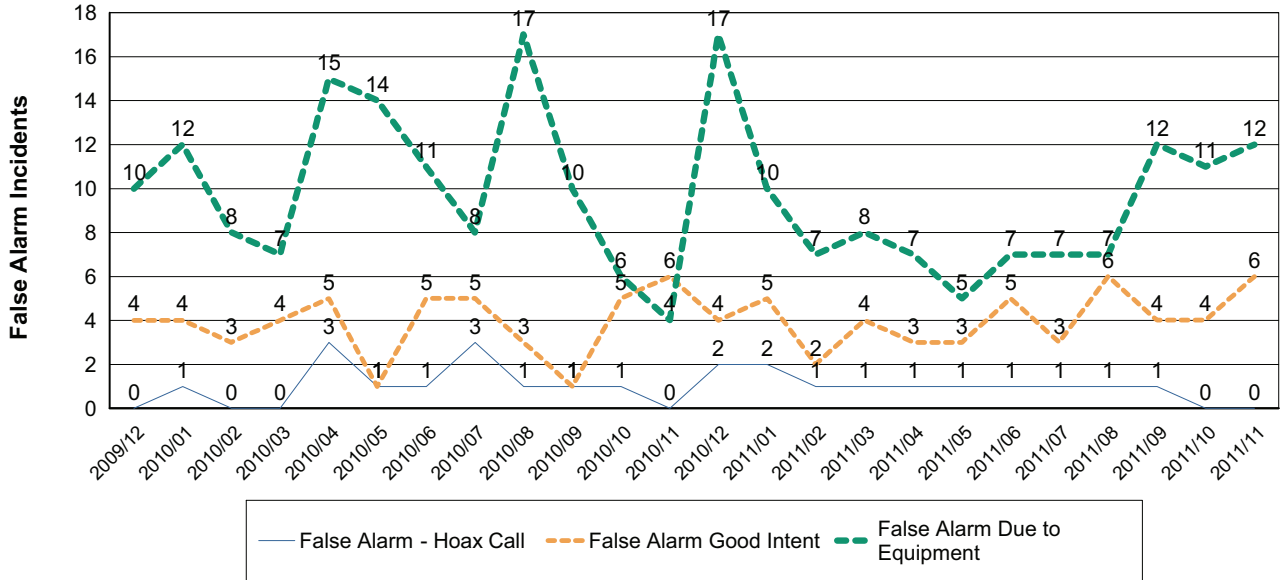
Fires by Cause



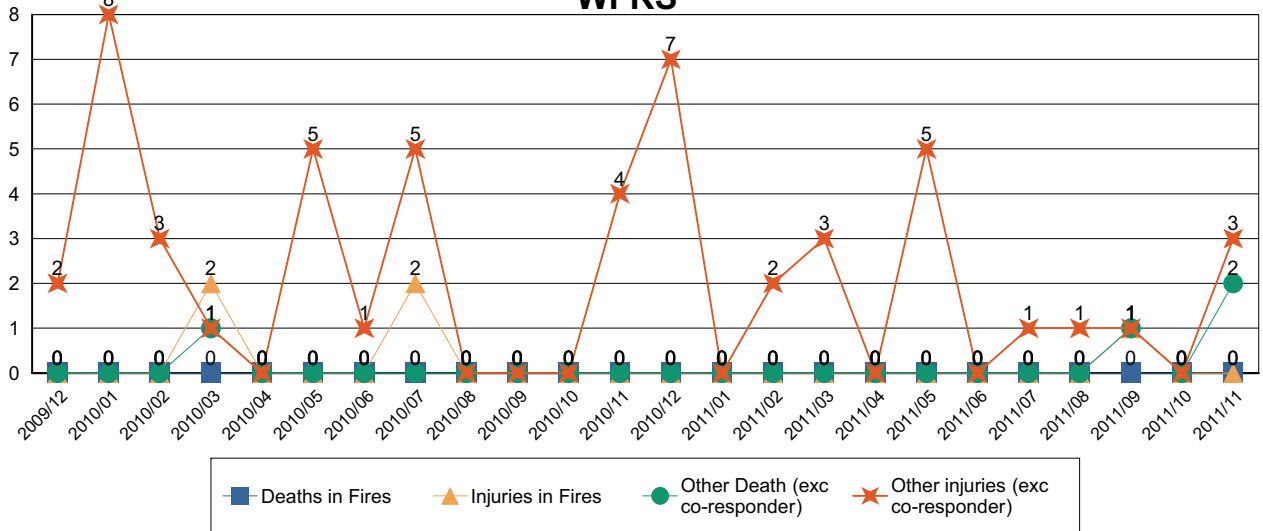
Non-Fire incidents attended by WFRS



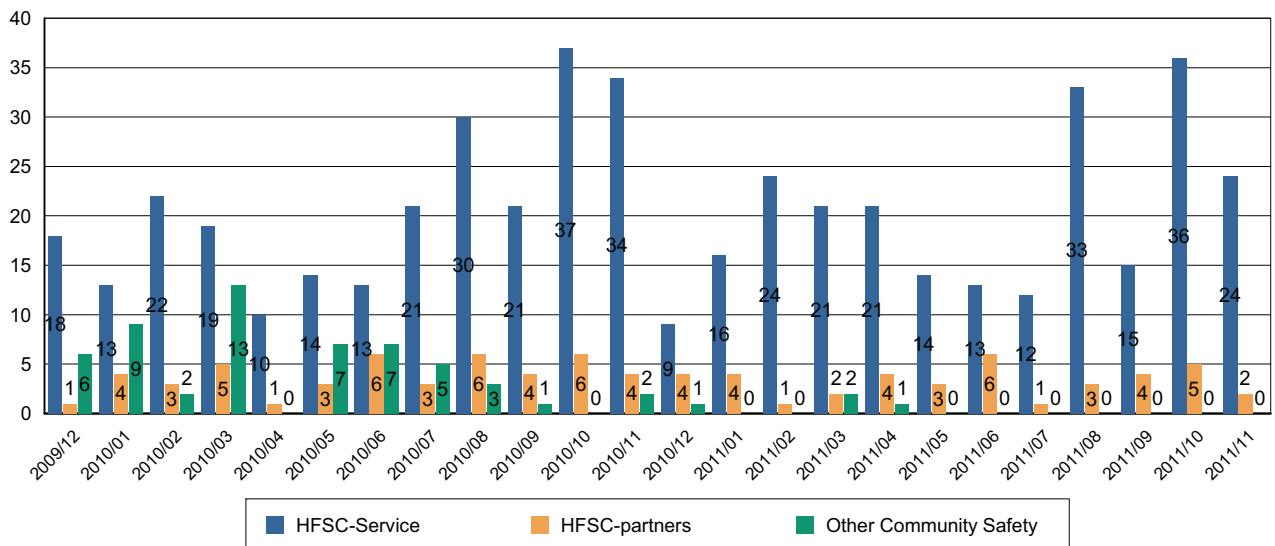
Number of False Alarm Incidents



Death & Injuries in incidents attended by WFRS



Home Fire Safety Checks and other domestic safety



Comments and Interventions overleaf

Update for Chippenham Area Board

Update from	CHIPPENHAM TOWN COUNCIL
Date of Area Board Meeting	Monday 9 January 2012

Headlines

Stanley Park extension and all-weather pitch with floodlights was officially opened on December 1st. This £3 million facility was also awarded the Public Sector Outdoor Facility of the Year category at the Institute of Groundsmanship (IOG) National Industry Awards on the same evening. Currently Stanley Park is providing opportunities for **89** football teams. The development of this site is a partnership between Chippenham Town Council and the Football Foundation.

On the 30th November a reception was held to celebrate the achievements of three sporting clubs in Chippenham.

The first part of an educational visit by a section of the Bournemouth Symphony Orchestra concluded with a well-attended concert in the Neeld Hall. Brass players from Sheldon, Hardenhuish and Abbey Field schools took part.

Working with the Night Time Economy Group and Chap the Town Council supported two late night shopping experiences as well as the Christmas Light Switch on.

Projects

Plans are well in hand to create Fishing Lakes on Stanley Park as well as improvements to the Town and Neeld Halls and the Museum and Heritage Centre.

Improvements are planned for Cepen Park to be delivered during 2012-2013.

On-going negotiations relating to the transfer of the Monkton Park site from Wiltshire Council.

Completion of the three-year Strategic Plan paving the way for recognition of the Town Council achieving Quality Status.

Update for Chippenham Area Board

Future Events/Dates for the diary

19th January : Presentation of the 'Freedom of Entry' scroll to the Commanding Officer 9RLC and the invitation to take up their right to March through the town "with due ceremony, bayonets fixed, drums beating, bands playing and banners flying"

21st February: Chippenham Pancake Race (High Street)

3rd March: Mini Bournemouth Symphony Concert – Neeld Hall.

22nd April: Chippenham and Villages Rusty and Not So Rusty Musicians Workshops and Concert

A little later: Olympic Torch Event (23rd May), Diamond Jubilee Celebrations (5th June), Sleeping Beauty (15th July), Children's Mega Zoo (4th August). Also events at Stanley Park through the summer and tied in with the Olympics.

Cllr. Andrew Noblet
Leader
Chippenham Town Council

Update from	CHRISTIAN MALFORD PARISH COUNCIL
Date of Area Board Meeting	Monday 9 January 2012

Headlines

- The Parish Council is continuing to work with local residents to identify a suitable location for the provision of an allotments facility in the village.

- As a way forward in the continuing village debate about the future/location of the village hall, the Parish Council has formed an Advisory Committee to engage with residents. The Committee will comprise a number of Councillors and Non-Councillors.

- Seven representatives from Christian Malford attended the inaugural meeting of the Parish Forum in Sutton Benger which all agreed had offered a useful opportunity to discuss matters of mutual concern (e.g. excessive use of the B4069 by heavy goods vehicles).

Projects

- The Parish Council has made application for S106 funding towards the major project to reprovide and enhance facilities at the Recreation Ground

- Following the Parish Council's decision to locate a Community Orchard in Malford Meadow, the Parish Council has sanctioned the procurement of fruit trees to meet the impending planting season. It has also agreed to plant an oak tree in the Meadow to celebrate the Queen's Diamond Jubilee in 2012.

- The Parish Council has agreed the sites for the installation of metro count equipment as the necessary precursor to joining the Wiltshire Community Speedwatch scheme.

Future Events/Dates for the diary

- Date of the next Parish Council meeting – Tuesday 7th February in the village hall starting at 7:30p

Update from	Grittleton Parish Council
Date of Area Board Meeting	Monday 9 January 2012

Headlines

- “Village Gateway” road surfacing to be laid in Alderton Road.

- Community Facility, Littleton Drew – PC donation.

- Precept maintained at 2011/12 level. Donation for Queen’s Jubilee celebrations.

Projects

- Neighbourhood Watch. Recent vandalism in Grittleton

- Parish Council to have bi-monthly planning meetings

- Election of new Chairman May 2012.

Future Events/Dates for the diary

- 16th January Grittleton Parish Council

- Moviola. Grittleton Village Hall.
Wednesday 25th January 2012 7:30 pm Jane Eyre
Wednesday 29th February Double-billing.
4:45 Johnny English. 7:30 Tinker Tailor Soldier Spy.

- Rural Arts. Saturday 11th February 7:30 pm Grittleton Village Hall
Tammy Weis – Canadian Jazz Singer

Update from	Kington Langley Parish Council
Date of Area Board Meeting	Monday 9 January 2012

Headlines

- At the last Parish Council meeting Options relating to the A350 central reserve crossing points were discussed. Several members of the public were present and all presented aired their concerns and views. It was unanimously felt that the main contributor to accidents was the speed of traffic. The Parish Council has responded expressing that a 50MPH speed limit needs to be introduced and would not be in favour of closing the central reserve crossings off. However strongly support the visible prohibition of U turns Also, if further options are to be drafted for consultation - it was suggested that a public meeting be held at Kington Langley as the A350 actually runs through this village.

- 3 issues have been logged with the Area Board relating to the A350. 1) Regarding speeding traffic, 2) the danger for pedestrian crossing by the Plough traffic lights and 3) the need for maintenance of the footpath at Kington St. Michael Road. These are still on going.

- The Chairman attended the first CHAP Forum and found it useful for networking. Meetings are to be held quarterly and Kington Langley intends to be represented.

- The Parish Council is pleased to announce that a stand still precept has once again been agreed.

Projects

- The Parish Council has now had two of the drainage issues resolved and the costs have been born by the Parish Council.

- An item for the next agenda will be the Localism Bill - Members are interested in finding out more on this subject and it is being researched ready for the next meeting.

- As many of the verges in the village are regularly damaged, it is intended to look into ways to repair them come spring 2012.

- The Parish Council is looking to organise a celebration party on the common for the Queens Golden Jubilee.

Future Events/Dates for the diary

- The next meeting of the Parish Council will be on 9th January 2012.

Update from	Kington St Michael Parish Council
Date of Area Board Meeting	Monday 9 January 2012

Headlines

- The disabled ramp at the village hall and shop is planned to be completed by 23rd December, thanks to a grant to the Village Hall Committee from the Area Board and the Parish Council which part funds the project. .
-

- A QEII Fields deed of dedication has been executed, meaning that the recreation field is now protected for recreational use in perpetuity.
-

-

Projects

- The Parish Council is disappointed that no further progress has been made on the Tor Hill footpath, and is awaiting information from Wiltshire Council on ownership issues; this has now been outstanding for more than three months. The Parish Council have been awarded a Path Improvement Grant (PIGs) for this project by Council, but cannot progress with this Diamond Jubilee project until feedback has been revived.
-

- A pergola has been installed at the recreation field to provide much needed shading for the playground in the summer months.
-

-

Future Events/Dates for the diary

- Parish Council Meeting – 12th January 2012, 8pm, Village Hall
-

Update from	Seagry Parish Council
Date of Area Board Meeting	Monday 9 January 2012

Headlines

- Pleased to report improvements and repairs to potholes and road surfaces in the Parish carried out by Wiltshire Council.
-
- Work is to commence on the new fencing for the recently transferred allotments from Wiltshire Council.
-
- New gates replacing styles to give greater accessibility to the network of footpaths for the elderly, disabled and small children have been grant aided and work is to start with volunteers providing in-kind funding.

Projects

- About 20 village volunteers turned out on a Sunday morning to help plant a hedge around the site of our new hall. Spurred on by the sight of the completed foundations we set about completing the task before lunch and a rewarding drink in The New Inn. The first of the pre-manufactured structure of Goss Croft Hall has arrived and with any luck the main structure will be up by January 13th. The fitting out and finishing should see us with a wonderful facility in time for the Jubilee. We have been pleased as a Parish Council to offer our support through borrowing from the Public Works Loan Board and contributing £100,000 grant to the Village Hall Trust. This loan will be paid back to the Public Works Loan Board from our precept over fifty years.
-
- Representatives from our Parish Council were present at a very well attended Parish Forum organised by ChAP in Sutton Benger on November 30th.

Future Events/Dates for the diary

- The next Seagry Parish Council meeting is at Seagry Village Hall at 7.30 pm on Tuesday 3rd January
-

Update from	Chippenham Partnership of Schools
Date of Area Board Meeting	Monday 9 th January 2011

Headlines

- **Chippenham Partnership of Schools** is 21 schools meeting regularly and working together for the ‘Chippenham Child’. Seven rural primary schools: Sutton Benger, Christian Malford, Kington St Michael, Lacock, By Brook, Langley Fitzurse & Stanton St. Quintin; ten town primary schools: Charter, Frogwell, Ivy Lane, Kings Lodge, Monkton Park, Queens Crescent, Redland, St. Paul's, St. Peter's & St. Mary's; three town secondary schools: Abbeyfield, Hardenhuish & Sheldon, and St Nicholas Special School.

- MoD funding received for Stanton St. Quintin, By Brook and Hullavington – opportunity to provide **support for military families** before, during and after deployment, including family/individual counselling-sessions, drop-in sessions.

- Olympics 2012 – **The Chippenham Games** are planned for June with a Cultural Olympiad running from March, in Partnership with Chippenham Town Council. Grants are being sought to raise funds for schools’ participating e.g. arts resources and facilitators, and for the Chippenham Olympic arts trail. The Chippenham Games has been awarded the Inspire Mark.

Projects

- **Children’s Parliament.** Environment Project has the potential to culminate in a Farmers’ Market in the autumn. Funds are being sought to make this successful and inclusive.

- **Internships** are being organised – providing opportunities for staff to work across the schools to develop expertise.

- **Attachment Disorder** training will be run for the cluster as an initiative from the Multi-Agency Forum (MAF).

Future Events/Dates for the diary

- Chippenham Partnership meeting – 3rd February 212

- MAF meeting – 24th January 2012

- Children’s Parliament meeting – 29th February 2012

CHIPPENHAM AREA BOARD FORWARD PLAN

ITEM 12

Please note that this is a working document which is subject to change due to availability of the relevant officers/partners and relevant time scales.

Date	Location	Area Board Agenda Items	Cabinet Member Attending
Monday 5 March 2012	The Neeld Hall, Borough Parade, Chippenham	<p>Provisional Items: Participatory Budgeting – Youth Budget Section 106 Data Report Adult Social Care Task Group Community Area Transport Group – Summary Report Chairman’s Report</p> <p>Community Area Grants will be considered</p>	Councillor Toby Sturgis (Waste, Property, Environment and Development Control)
Monday 30 April 2012	Abbeyfield School, Chippenham	<p>Provisional Items: Presentation of Chippenham Area Board Community Awards Volunteering in Wiltshire Fees and Charges Policy</p> <p>Community Area Grants will be considered</p>	Councillor Stuart Wheeler (Campus Development and Culture, including Leisure, Sport and Libraries)

Monday 9 July 2012	Venue tbc	Provisional Items: No provisional items Community Area Grants will be considered	Tbc
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Chippenham Area Board Officer Contacts:

Community Area Manager: Victoria Welsh (victoria.welsh@wiltshire.gov.uk)

Democratic Services Officer: Penny Bell (penny.bell@wiltshire.gov.uk)

Service Director: Parvis Khansari (parvis.khansari@wiltshire.gov.uk)